

How to Get Started:

-Look over the website and click on the service that you would like to have (Counseling, Psychiatry, Personal Training, Tutoring, Financial Planning, or Legal Services).

-While in the page for the service you wish to have you will see a tab for Meet our Professionals. Please look over the biography of each professional and find the one that you think will best suit your needs.

-When you are ready to schedule an appointment, you can do one of two things:

1. You can put in an appointment request (on the right hand side of the Meet Our Professionals page) and send an e-mail to our admin staff who will contact you back to schedule.
2. You can call 678-213-2194 between 9am – 5pm Monday – Friday and schedule over the phone with our admin staff.

-After scheduling your date and time with your professional, you will be directed to fill out paperwork if you are a first time client.

-Click on the Client Information bubble (on the right hand side of the What will I need to get started? page)

-You must fill out the **Client Agreement paperwork AND the First Contact Information paperwork** completely and upload and send it through the website which will reach our admin staff OR e-mail it back to Admin@onlinehelpresources.com at least 1 full day before your appointment.

-Before your appointment you must pay for your session using the PayPal button on the website under the Client Information bubble.

-Before your first time appointment, please log into www.gotomeeting.com and install the software on the computer you will be using for your session. You will only need to do this one time if you do not already have this software on your computer.

-There are instructions on how to use Go To Meeting under the “What will I need to get Started?” tab. It is best to get familiar with this software before your first session so that you are aware of how to use the product.

We know that our professionals will be able to help you through any struggle you are trying to overcome!